EPISCOPAL DIOCESE of Rhode Island

DIACONATE: POSTULANCY TO ORDINATION OUTLINE

ACTION ITEMS	RESPONSIBLE PARTIES
Send *Ember Day Letters* (Title III, Canon 6, Sec. 3e)	Postulant/Candidate to Bishop
Attend *Diocesan Convention* annually, as able	Postulant/Candidate
Complete Form 6 – Postulant's Application for Candidacy	Postulant to Bishop, during 3rd unit of Deacon School
Complete Form 7: Affirmation for Candidacy	Postulant, Clergy, Vestry/Bishop's Committee to Bishop's Office. Submitted at same time as Form 6
Complete 2nd Public Records Check if needed prior to Candidacy	Bishop's Office
Update Resume and Spiritual Autobiography	Bishop's office
COM certifies formation requirements	Postulant provides information to COM. COM reviews and sends recommendation to Bishop
Postulant invited for interview by Standing Committee (SC) for Candidacy	COM recommends to SC. SC chairperson invites postulant during 4th unit of Deacon School
On advice of SC, Bishop grants candidacy and informs postulant	Bishop, by end of 4th unit
If needed, update medical exam, psychological evaluation	Candidate prior to applying for ordination, if more than 3 years have passed since prior evaluations
Complete *Safe Church, Anti-Racism,* and *Title IV* training	Complete prior to applying for ordination. Send completion Certificates to Bishop's Office
Complete Form 8: Application to be Ordained a Deacon	Candidate to Bishop's Office during 6th unit of Deacon School
Complete Form 9: Affirmation for Ordination	Clergy and Vestry/Bishop's Committee to Bishop's Office and COM. Submitted at same time as Form 8
Ordination interview with SC	SC chairperson invites candidate
SC makes its recommendation to the Bishop	SC to Bishop
On advice of SC, Bishop approves ordination and confirms ordination date	Bishop