

CERTIFICATE OF AUDIT

TO: The Vestry

We have examined the accounts of the Treasurer of: \_\_\_\_\_  
Church, located at \_\_\_\_\_  
for the Year ended December 31, 20\_\_.

Our examination of these accounts has been made in accordance with the "Audit Procedures" as approved by the Finance Commission.

The necessary Basic Records for Audit were provided to us, except as noted with recommendations on the attachment.

In our opinion, the books of the parish, the annual report to the parish, and the Parochial Report fairly represent the financial transactions of \_\_\_\_\_ Church and the requirements of the Diocese for reporting revenue for apportionment purposes, with the qualification or exceptions noted below.

It is our understanding that all persons authorized to handle parish funds are adequately bonded and all properties are adequately insured under blanket policies with the diocese or \_\_\_\_\_, and therefore, these are not part of my examination.

Respectfully submitted,

DATE \_\_\_\_\_, 20\_\_ \_\_\_\_\_

DATE \_\_\_\_\_, 20\_\_ \_\_\_\_\_

DATE \_\_\_\_\_, 20\_\_ \_\_\_\_\_

Copies to:

1. Clerk of the Vestry or Bishop's Committee, to announce and record its receipt in the minutes of the next meeting.
2. [diocesefinanceoffice@episcopalri.org](mailto:diocesefinanceoffice@episcopalri.org) or The Diocese of RI, 275 N. Main St., Providence, RI 02903-1298, Attention Finance Office.
3. Administrator of the Parish to post at the Church.