

Date: January 15, 2026  
To: Treasurers  
From: Diocesan Finance Office  
Subject: Annual Reports to the Diocese for 2025

As we continue to use the new form for the parochial report, please allow more time again this year to complete them. As reported last year, the financial results categories do not match what we previously used to calculate your congregational support (apportionment). We will continue this year to capture those missing lines of data with a Supplemental Operating Income Form.

The Diocese requires the following reports by March 1, 2026. Thank you for the time you take in preparing this annual information.

**Diocesan Reports**

2025 Parochial Report (see reminder below)  
2025 Supplemental Operating Income Form (Enclosed)  
2027 Congregational Support Calculation (Apportionment) (Enclosed)  
2025 Operating Income Guidelines (Enclosed)  
2025 Invested Funds Report (Enclosed)  
Supp. Op. Income Reconciliation Worksheet (Enclosed to complete as needed)  
Arrangements for 2025 Audit (Enclosed)

**Parish Reports**

2025 Revenue & Expense Financial Report  
2026 Parish Budget

In addition, reports on your church's 2025 audit are due to the Diocese on September 1, 2026. Audit Procedures & Instructions will be distributed in February.

These forms can also be downloaded from the Diocesan Website at [episcopalri.org](http://episcopalri.org).

**REMINDER:**

The 2025 Parochial Report should be filed online by the churches directly to The Episcopal Church website at <https://reports.dfms.org> using a login name and unique password to log in. Your statistics must be filed by **MARCH 1, 2026** and this is a firm deadline.

**Please email forms to [diocesefinanceoffice@episcopalri.org](mailto:diocesefinanceoffice@episcopalri.org) or mail to:**

**The Diocese of Rhode Island  
Finance Office  
275 North Main Street  
Providence, RI 02903-1298**