

**ARRANGEMENTS FOR 2025 AUDIT**

This form should be emailed to [diocesefinanceoffice@episcopalri.org](mailto:diocesefinanceoffice@episcopalri.org) or returned to The Diocese of Rhode Island, 275 North Main Street, Providence, RI 02903-1298, Attn: Finance Office, by March 1, 2026.

Name and City of Congregation \_\_\_\_\_

Select one of the following three options and provide the requested information.

1. The Vestry or Bishop’s Committee is appointing three members of the parish to serve as an Audit Committee. Each person is approved by the Clergy; is willing to participate in a Diocesan auditors’ workshop if not already knowledgeable about financial, accounting, and auditing matters; and has not acted as treasurer, accountant, investment manager, bookkeeper, or authorized signer for any parish accounts in 2025.

Names \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. The Vestry or Bishop’s Committee is appointing one person from outside the parish and a member of the parish to serve as an Audit Committee. Each person is approved by the Clergy; is willing to participate in a Diocesan auditors’ workshop if not already knowledgeable about financial, accounting, and auditing matters; and has not acted as treasurer, accountant, investment manager, bookkeeper, or authorized signer for any parish accounts in 2025.

Name of parish member \_\_\_\_\_

Name of outside member \_\_\_\_\_

3. The Vestry or Bishop’s Committee is engaging an independent certified public accountant to audit the 2025 financial statements of the Parish or Mission or to apply and report on agreed-upon procedures as disseminated by the Diocese for parish audit committees.

Name of CPA \_\_\_\_\_

Submitted by:

Rector/Vicar/Priest-in-Charge: \_\_\_\_\_  
Name Date